

Council Meeting Minutes
September 7th, (10:30-13:00)
Meeting 3 – Student Lounge

Council Members

President Fernanda Soler, **VP Diversity and Equity** rosalind hampton, **VP Student Life** Zahra Jalili, **DISE Rep** Stephen Peters, **PGSS councillor** Cora-Lee Conway, **Conference Coordinator** Charlotte Sachs, **Conference Coordinator** MJ Kim, **SIS Rep** Rachel Legaspi, **VP Academic** Moksha Serrano.

Regrets

Conference Coordinator Melissa Stern, **MATL Representative** Riley Drever.

Meeting start time

10:45

1. Approval of the agenda September 7th, 2012: Approved
2. Approval of minutes of August 2nd, 2012: Approved
3. Business arising from the minutes (suggested time: 10 mins)
 - a. Ad-hoc committee to motion for PGSS Society Affairs Manual modification on EGSS rep.
 - i. Formation of committee to move towards an amendment for increased representation on PGSS.
 - ii. Can only be amended over a certain period. Possibly ends in October. Amendments need to pass through exec, then ratified by council.
 - iii. Cora offers to facilitate communications rather than committee formation.
 - iv. PGSS does not have rules in place to allow for Faculty level association.
 - b. EGSS Liability Insurance
 - i. Letter signed by Council; Fernanda will follow up.
 - c. EGSS email accounts
 - i. Titled email addresses. ICT peoples referring Fernanda around the bend, still waiting to hear more direct instructions. Fernanda will follow up.
 - d. Update study room and lounge
 - i. 7\$ per lamp + 3\$ per light.
 - ii. Design flaw, need to drill through base of desk.
 - iii. Paper towel for student lounge? MJ will ask Manuel about options, and will look into pricing / purchasing at COSTCO.

- e. SIS (Rachel) appointment
 - i. Rachel appointed unanimously by council to sit in SIS rep seat.
 - f. Scheduling meetings for the rest of the term.
 - i. Evening meetings? How to accommodate MATL people. Charlotte will set up doodle poll of a generic work week to see where people availabilities lie.
 - g. Both bbq and GA are on Jewish holidays.
 - i. Date change for GA. 2.30 to 4.30 on the 24th of September. Fernanda will send announcement.
 - ii. Motion: For major EGSS activities we will consult the council; for more everyday EGSS activities, the calendar probably too extensive to follow fairly among all faiths. Passed.
 - h. Letter of complaint to students accounts about moving the tuition due date up for first years.
 - i. Motion to draft letter: Unanimous: Steve will draft letter.
 - 1. Problem of grants
 - 2. Problem of tuition
 - 3. Moving back the tuition due date till after add drop for all students
4. 2012-2013 Budget proposal (suggested time: 30 mins)
- i. Based on last year's expenditures and decreased projected funds due to SIS departure.
 - ii. Travel awards dropped by 500.
 - iii. 15,000 a low budget estimate. If higher, then extra to be distributed to conference, awards, student-life.
 - iv. VP student life: \$1000 not enough to cover her proposed budget.
 - v. Reallocation: Increase VP student life to \$1300 (from study space maintenance); Increase Conference to \$3300 (from office and lounge maintenance);
 - vi. Understanding that we might have to shuffle between budget lines as determined by council between GAs.
5. BMO account: use policy (suggested time: 20 mins.)
- i. Recommendation of rules governing BMO: Float; not to subsidize regular or yearly expenditures / activities ; these rules won't go into the constitution, but someone from council is to motion that council be mandated to follow these rules at the GA.
 - ii. Motion: That different mandates for council be posted on the website.
Approved
6. Constitution committee update (suggested time: 20 mins)
- i. Lots of hard work; council encouraged to review old and proposed constitution, if any question, put them to the committee; time for changes has passed, amendment can be proposed from council or students at large
 - ii. Amendment Moksha will make an amendment for Moving study space draw away from VP Academic duties

7. Upcoming General Assembly (suggested time: 20 mins)
 - a. Agenda
 - i. Opening remarks by Fernanda
 - ii. Introduction of Council
 1. Introduction of any new candidates running in by-election
 - iii. Talk about logo
 - iv. Budget
 - v. Motion for a procedure to deal BMO account
 - vi. Constitution
 1. Any motions to amend the constitution
 - vii. Conference update (10min)
8. BBQ event (suggested time: 10 mins)
 - a. Roles
 - i. It is an orientation event, members should feel free to pass out information;
 - ii. Costco membership transfer; Can be transferred to EGSS as a group; Cora to call Costco to determine procedures for transfer;
 - iii. Hype: Poster, no need to send through email; Zahra post of fb group, post on website;
9. Travel awards (suggested time: 20 mins)
 - i. Amend PART B; form to include other sources of travel funds, Moksha will make form less intrusive; possibility of adding different rules for consideration; Moksha will present new form via email for feedback.
 - ii. PART C, maybe change but keep some kind of procedure to ensure applicant is registered. Moksha will change so that ask is for a Letter of registration from MINERVA instead of signature
 - iii. Open to part-time students too (since they pay full student life fees).
10. Committee on graduate studies (suggested time: 10 mins)
 - i. Chaired by Dilson, faculty program directors sit; need Masters (Moksha sits now in her capacity as VP Academic rep AND MA rep (none now, Moksha will contact GP Director or Coordinator from ECP and KPE to do a call out over listerserv)
11. Faculty Council (suggested time: 10 mins)
 - i. EGSS has two positions on Faculty council (filled: Moksha and Cora)
 - ii. Update: English language support, proposal for phd writing workshops for international students; Rosalind and Moksha will look into writing support for international students
12. DISE Concerns
 - i. Concern over transparency into course lecturer hiring in DISE; President will link concerned student with DISE rep; Steve will follow up with AGSEM.
 - ii. Orientation and support weak for non-thesis / project (especially, no models, no description) / thesis students. Steve will follow up with the GPC.