

## **Council Meeting Minutes**

**November 5<sup>th</sup>, (2-4:30pm)**

### **Meeting 5 – Room 233**

Present: Zhara; Lerona; Tom; Moksha; Cora; Stephen; Danny; Charlotte; Fernanda; Shakala; rosalind.

Absent: Rachel, Nora, Stephanie, Yana, Riley

\*suggested time for each item in []

1. Approval of the November 5<sup>th</sup> agenda, 2012
  - i. Approved unanimously.
2. Approval of minutes of October 4<sup>th</sup>, 2012
  - i. Approved unanimously
3. Business arising from minutes [10 mins]
  - a. Seat on CGS (dept reps & comms)
    - i. (VP Academic) Update: VP Academic serves as the Master's Rep; Julia Wagner, a SIS PhD student, is serving as the PhD rep.
  - b. KPE rep access to gym for possible event
    - i. Not discussed (KPE Rep not present)
  - c. Conference chair
    - i. Update (Conference chair): Charlotte will be chair of conference committee.
    - ii. Update (Confernece committee): RE: Keynotes (no speaking fees this year).  
First, panel of Quebec Ed deans, looking for a student to moderate; Second, looking for visiting scholars. VP D & E suggests Dr. Thobani.
4. PGSS representation (Appendix 1) [10 mins]
  - i. Update: Loss of representation for EGSS; Any motion to increase representation for EGSS, like any other motion, must be first vetted by PGSS Exec.
  - ii. Action (EGSS prez). President will move motion at Dec PGSS Council, on behalf of council, to increase rep for large PGSAs.
  - iii. To do (PGSS Councillor Cora): Before motion submitted to PGSS exec will look into seeing if any other PGSAs will be affected by the change to see if we might be able to co-move the motion.
5. Appointment of PGSS Councillor, ECP Student Shakala Shah [10 mins]
  - i. Motion: EGSS President moves to appoint Ms. Shah as PGSS Councillor.  
Approved unanimously.

6. Secretary position [10 mins]

- i. Update (President): One applicant so far. Can only make meetings after 5pm.
- ii. Proposals (Council): Give priority to EGSS members, but if we can't find an applicant, send out wider (EDUS or all PGSS).
- iii. Discussion (Council): New deadline November 22<sup>nd</sup> for the selection of secretary (allow secretary to be in place for the December meeting; before President leaves on the 29<sup>th</sup>). If no applicants, extended deadline Dec 6<sup>th</sup> (will include EDUS). CONTACT ECP AND KPE TO SEND UPDATED CALL OUT.
- iv. To do (President): Contact ECP and KPE reps to ask them not to send out old Secretary position call out. Updated call outs to go out on Dept. listservs.
- v. To do (President): Draft updated callouts to go out on deptlistserves

7. Liability insurance update [1 min]

- i. Update (President): Cheque came from insurance company for extra payments. Amount \$1064.00, was deposited in BMO account.

8. Solidarity fund in budget [5 mins]

- i. Update (President): As approved in fall GA, council needs to come up with procedure for applying to and evaluating applications to solidarity fund. The past EGSS practice was to donate money to community groups (Solid'Haiti) or disaster relief (Japanese earthquake fund). Had been distributed on an adhoc basis. Initiative to increase parameters.
- ii. Suggestions: President suggests breaking fund into \$100 parts for each award. Stagger the distribution of funds through the year, portion of funding set aside in case of potential strike.
- iii. To do (VP Communication and VP Finance, ad hoc committee on solidarity fund use guidelines) Put together regulations for the distribution of solidarity funds. Committee will propose procedures for Dec or Jan EGSS council meeting.

9. Wine & Cheese event [15 mins]

- i. Update (VP Student Life) Liquor license for ed bldg. wine & cheese hard to access. If not possible to obtain via dept or faculty, will try to apply for provincial liquor regulator. Date, last week in January.

- ii. To do: VP Student Life will follow up with dept and faculty to access liquor license.

#### 10. University affairs

- a. Follow up on ATI and letter of complaint [10 mins]
  - i. Update (DISE Rep): Stephen Strople contacted EGSS, we will hear back about ATI request for faculty budget November 16<sup>th</sup>. No response from students account or first year office re. the letter of complaint.
  - ii. To do (DISE Rep): Will follow up with student accounts office letter of complaint sent.
- b. Tuition (Not on Agenda)
  - i. Update(President). Tuition refund only for Quebec students, concern CDN and INT students not included.
  - ii. To do (PGSS councillors Cora and Shakala, tuition inclusion adhoc committee) will draft a letter addressed to McGill Admin raising concern about the exclusion of CDN and INT students from the tuition refund. Will move a motion for Nov PGSS council asking PGSS council to sign letter.

#### 11. Approval of departmental listservs [5 mins]

- i. Update (DISE Reps): Currently trying to set up dept. list serves
- ii. Motion: BIRT that EGSS approve listservs and use of the Online Voting System for Department of Integrated Studies in Education, with Stephen Peters as Executive of the Association, Kinesiology & Physical Education, with Norah Macmillan as Executive of the Association, and Education Counselling Psychology, with Stefanie Mathes as Executive of the Association.  
Approved unanimously
- iii. To do (DISE Rep): DISE rep will forward ECP and KPE reps PGSS listserv and OVS agreement for them to sign and send to PGSS Student life coordinator.

#### 12. Faculty council business [5 mins]

- a. SIS rep.
  - i. Update (VP Academic): The inclusion of SIS student representation has been brought up with Dean's office. Advised to bring this up with the CGS committee. Concerned stakeholders aware.
- b. Changes to faculty council rules.

- i. Update (DISE Rep): Concern raised at DISE dept. mtg. about the centralization of authority in Faculty Council in the Dean's office and among department

13. PGSS summit on post-secondary education [5 mins]

- i. Update PGSS hosting parallel summit
- ii. Action (all councillors): reach out through their networks for volunteers to help plan and host summit. Volunteers are asked to contact Errol, PGSS VP External, at [external.pgss@mail.mcgill.ca](mailto:external.pgss@mail.mcgill.ca)

14. Travel awards application [10 mins]

- i. Update (VP Academic): Fall applications have come in (8). VP academic and Dr. Rassier planning to meet soon to determine award recipients. Difficulty integrating funding disclosure into the application form, feedback sought.
- ii. To do (VP Academic): draft funding disclosure question.
- iii. Proposal (VP D & E): For future applications, question will be added to form asking applicants if they self-identify as in financial need.

15. Day With(out) Art/World AIDS Day Event[10 mins]

16. Update (VP Academic): Will take place in Education bldg. lobby from Nov 12-16th. Council will be contacted for assistance in mounting the display and for various activities taking place throughout the week long event. Logo and listserv [10 mins]

- i. (VP COMMS) Update: Approval to use McGill name for logo currently being sought. Waiting for secretariat response before implementing logo.

17. VP Diversity & Equity report [10 mins]

- i. (VP D&E) Diversity and Equity in Education Exchange (D&E EdX) up and running on EGSS website. Postcards promoting the forum have been printed
- ii. To do (Councillors): Councillors asked to distribute postcards through their network.
- iii. Proposal (VP D&E): VP D&E read a proposed statement for anti-oppression, anti-discrimination statement to be used on course syllabi in the Faculty of Education. for faculty council. FC being asked to approve statement and make statement available for profs to put on syllabi.
- iv. Action (VP D & E): Motion to approve a statement will be brought to FC for December meeting, will be approved in EGSS Dec. council meeting. (a) VP D&E will send the proposed statement to councilors and feedback/ suggestions for any additions to the statement should be emailed to her; (b) final version of statement

will be approved and passed as a motion at December EGSS council meeting; (c) EGSS motion will be brought to the December Faculty Council meeting for approval & recommendation for use by professors beginning Winter 2013 semester.

- v. Update (VP D&E): VP D&E has learned about a Faculty of Education Diversity and Equity Committee (FEDEC) that completed an extensive qualitative study in 2007 across the faculty, staff, graduate & undergraduate students addressing issues of diversity. The committee, composed of faculty members and students, was initiated in response to a lack of recognition of Black History Month in the faculty as well as the under-representation of racialized faculty members. The committee was disbanded and the study—which included looking at how curricula address issues of diversity and recommendations for improvements-- was never published.
- vi. Action (VP D&E): At the Faculty Council meeting in Dec. the VP D&E will:
  - a. Question how the data and recommendations of the FEDEC study have been considered and acted upon;
  - b. Call on the Faculty to release the study in its entirety, if not for publication in the MJE or other peer-reviewed journal of education then as an open access document available online.
- vii. Proposal from a member: Dr. Sunera Thobani (UBC) as possible keynote speaker at the EGSS conference. VP D & E will contribute the \$100 in her budget reserved for bringing a scholar whose work addresses issues of D&E towards this speaker. making this happen.

## Appendix 1

### 3. Composition

3.1. The composition of Council shall consist of regular members appointed from each PGSA, in a democratic manner according to the constitution or practices of the PGSA.

3.2. Each PGSA shall be entitled to a number of council seats as follows:

3.2.1. A PGSA with less than fifty (50) members shall be allotted one (1) Council seat;

3.2.2. A PGSA with between fifty (50) and one hundred (100) members shall be allotted two (2) Council seats;

3.2.3. A PGSA with over one hundred (100) members shall be allotted three (3) Council seats;

3.3. The number of regular members for a PGSA for the purposes of this calculation shall be that of the most recent membership list, as made available by the University.

3.4. Exceptionally, the Association of Postdoctoral Fellows shall be entitled to a number of seats following the same proportionality as those allotted to PGSAs.

### Motion

(Education Graduate Students' Society President)

WHEREAS the adoption of the Society Activities Manual led to the loss of council seats for large PGSAs;

WHEREAS the Education Graduate Students' Society was directly affected by this change;

WHEREAS the purpose of Council is to make decisions about Society Activities;

WHEREAS Council represents the membership at large;

WHEREAS the members of the Education Graduate Students' Society represent approximately 10% of the PGSS membership;

**BIRT the Society Activities Manual section 3.2.3 be amended to read "A PGSA with between one hundred (100) and two (200) hundred members shall be allotted three (3) Council seats;"**

**BIFRT a Society Activities Manual section 3.2.4. be added to read "A PGSA with between two hundred (200) members and four hundred (400) members shall be allotted five (5) Council seats;"**

**BIFRT a Society Activities Manual section 3.2.5. be added to read "A PGSA with over four hundred (400) members shall be allotted (7) Council seats;"**