

Education Graduate Student Society

Friday, June 29, 2007

11:00-12:00 (Room 631)

Chair: Jessica Toste
Minutes: Jessica Toste
Present: Frances Helyar, Elizabeth Roberts, Tomoya Tsutsumi, Ashleigh Yule
Regrets: Sandra Chang-Kredl, Elaine Laflamme, Dana Salter

1. **Approval of agenda**
 - Motion carried.
2. **Minutes from last meeting**
 - Minutes are in the process of being prepared for final 2006-07 EGSS Executive Council meeting (03-28-2007) and General Assembly (05-09-2007). These will be distributed electronically and presented for approval at the next Executive meeting in September.
3. **Housekeeping**
 - Year-end reports have been submitted by several members of the Executive from 2006-07. Jessica will forward these to the new council members taking over their positions.
 - Sandra is in the process of writing a Conference Report that will be passed along to the new coordinators. She will pass along the “to do” lists, planning timeline, and contact information for different services used. We will schedule a time for the new conference coordinators to meet with Sandra and Jessica to pass along the information and start some preliminary planning.
4. **EGSS student awards**
 - There were not many applications for the June 15th Travel Award deadline. We had one award recipient from DISE; thus, there is approximately \$1000 which can be carried over into the next round of Travel Awards.
 - We had a huge number of applicants for the EGSS Fellowships. This was our first time offering these research/academic awards, so we were impressed with the response from students across the Faculty. We have asked each award recipient to submit a brief biosketch and photo that will be posted on our website.
 - 22 applicants for the *Doctoral Award for Research and Professional Excellence* ➤ awarded to Kerri Staples (KPE)
 - 5 applicants for the *Master’s Research Excellence Award* ➤ awarded to Ashleigh Yule (ECP)
 - 6 applicants for the *Master’s Professional Leadership Award* ➤ awarded to Tamara Beach (DISE)
5. **Executive officer positions**

- We have several key positions filled on the EGSS Executive, but we will still need to continue recruiting. See attached list of current Executive and open positions. If you know anyone who is interested in getting involved, please ask them to

get in touch with Jessica for a nomination form.

- Each fall, we have a by-election to fill remaining positions on the EGSS Executive. This will be late in late September and a great opportunity for new graduate students to get involved. Organizing the fall General Assembly will be one of our first orders of business come September.

6. **Committee representation**

- There will be plenty of opportunity for members of the EGSS Executive to sit on various committees across the Faculty. For example, EGSS needs to be represented on is Faculty Council. This Council meets once per month and includes all faculty and staff. Each student society has 3 official voting “seats”.
- Of immediate need is a representative to sit on the Education Library Committee, along with Ahniwa Ferrari (the incoming President of MLISSA). Frances expressed interest in sitting on this committee – Jessica to e-mail Marilyn Cohen and Cc Frances.

7. **Budget**

- The final expense for the 2006-07 academic year will be the design of the new EGSS website. This was approved last month and expenses to be covered by “special projects” funds. Jessica to contact potential web designers over the summer and start planning for the overall design/content of the site.
- We need to submit two budget documents to PGSS by September 1st:
(a) Financial report for 2006-2007 and (b) Proposed budget for 2007-2008. As we do not have a VP Finance, Jessica will work on preparing all of these documents. Tentative drafts will be sent to PGSS by their deadline and then presented for review at the September EGSS meeting, followed by official approval at the General Assembly.

8. **Student space**

- Graduate student lounge (room 631) is in need of cleaning/renovating. At the beginning of the year, we will organize a “cleaning party” (send out on listserv) to get everything tidied up. Afterwards, we can organize a cleaning afternoon every two months with wine and snacks – perhaps each EGSS member can take charge of one session and invite other grad students. We need to create a thorough list of items and supplies that need to be purchased for the lounge, particularly cleaning supplies (e.g., windex, broom, paper towels).
- Student office space (room 513) is currently occupied by approx 12 grad students. The space will be re-allocated as of October 1st. There are a few things that need to be done to make sure there is a “smooth transition”. First, Jessica will confirm with Jamshid Beheshti that this space will indeed remain grad student offices for the entire 2007-08 academic year (it is unclear when renovations will begin in preparation for the SIS move to the Education Building). In September, Jessica will send a message to all students currently using the space in 513 to remind them that the desk spaces are going to be re-allocated

as of October 1st. We will also post a sign on the room to that room reminding students of the date and that they will need to re-submit their name if they would like to continue using the space.

9. **Roundtable**

- Informal discussion of positions/roles on the EGSS Executive.
- Frances asked if the EGSS has a bulletin board. Indeed we do – it is located in the basement, at the end of the hallway leading to the cafeteria. Frances would like to put up pictures of the EGSS members and/or from recent events. As VP Student Life, she is also planning to have a monthly social event (in the Ed Bldg or at Thomson House) – some ideas include sing-along movies, open mike night, boardgame night, smoothies & cartoons in the morning.
- Discussion about EGSS involvement in the Faculty's Welcome BBQ. As this event serves the entire Faculty (and undergrads overshadow the number of grad students), there is the feeling that the EGSS should not be as involved in the organization of this event as we have been in years past. We can put our energies into organizing a graduate student social event. However, we will still contribute financially (\$300) and will volunteer on the day of the BBQ.
- Liz and Ashleigh briefly discussed ideas for the 2008 Conference. They had contacted Jorge Cham, author of PHD Comics, to see about the possibility of having him as a keynote speaker. His fee is \$2000 + expenses. Confirmation of the conference dates and theme will be done in Septmeber.
- Have a wonderful summer! ☺

10. **Meeting adjourned.**



Executive Council

EGSS POSITIONS	TENTATIVE 2007-2008
President	Jessica Toste
Vice-President Academic	Sandra Chang-Kredl (TBA)
Vice-President Finance	
Vice-President Student Life	Frances Helyar
Vice-President Diversity and Equity	Dana Salter
Vice-President Information & Technology	
Secretary	
Departmental Representative (DISE)	Tomoya Tsutsumi
Departmental Representative (ECP)	
Departmental Representative (KPE)	
Departmental Representative (GSLIS)	
Conference Coordinator – Presentations	Sarah-Jane Renaud
Conference Coordinator – Publicity	Ashleigh Yule
Conference Coordinator – Budget	Elizabeth Roberts
Conference Coordinator – Secretary	
PGSS Councilor (DISE)	Dana Salter
	Tomoya Tsutsumi
PGSS Councilor (ECP)	
PGSS Councilor (KPE)	