

Minutes – Oct. 14/05

EGSS Executive

Present: May Tan, Sam Vessiere, Marna Lew, Jen Davies, Juan Abrile, Adeela Arshaz, Kaixin Cao, Rebecca Houwer

Absent: Alice Robinette

Regrets: Allison Gonsalves

1. Adoption of the minutes from last meeting (Sept. 29/05).

One correction from May: cheques must be signed by one member of the Exec and either the President or the VP Finance.

Action: Jen will correct this on the EGSS computer.

2. Portfolio reports (only important issues please)

May: need to advertise travel awards (VP Academic?)

Action: Marna will get on it.

Rebecca: waiting on translation of the call for papers, frustrated; keeping proposed March dates; needs help to start fundraising

Action: Sam will translate the call for papers, helping with fundraising will be a topic at our next meeting

Marna: working on getting WebCT for MA students

3. Contact list (just for EGSS Exec)

Action: Jen will type it up and distribute it

4. Party for May – date and gift

Action: we will pick a Saturday night

5. Being selected to sit on faculty search committees

6. Providing a role for Aditya in his role as campus liaison for AERA

Action: Marna will tell Aditya that his best bet for faculty search committees is to be in touch with his departmental administration, and also that he is welcome to sit in on EGSS Exec meetings; he is also welcome to pass on info via the listserv

7. Planning a General Assembly at which we can present these issues to students -date, issues, who is presenting what

Tuesday, November 8 @ 4pm in the Thomson House Ballroom

-we should offer voting there (take names) and also voting by e-ballot for 1 week afterward
-issues to address: elections

Education Journal
Travel award (advertise)
Merit award (if ready)
needs-based award? (if proposal ready)
topics from last Town Hall (report on progress)
budget surplus: use it or invest it?

Action: please pick an issue that you are willing to prepare for the GA! Also thank Rebecca for running down to Thomson and booking the ballroom.

9. Elections

-get them going asap
-May will be CRO
-candidates will present selves at General Assembly, voting for 1 week afterward by e-ballot

13. Conference – sharing the load

Action: topic for next meeting

8a. Whether a VP can use her/his budget for an award

Action: Sam will re-distribute his proposal so the Exec can comment on his choice of wording, and the issue will be presented to students via listserv and the GA

8b. Merit awards criteria for Committee on Research and Graduate Students (Adeela)

-they are looking for criteria for our Merit award, which do not exist yet
-service to community definitely a requirement we want
-MA vs PhD

Action: someone (please volunteer!) will look into other merit awards criteria and we will adjust it accordingly; Adeela will forward a good set of Fellowships criteria she saw recently

-re travel award, deadlines and exclusion criteria need adjusting

Action: Marna will set up a committee; forms will need added a question about why the individual could not apply for the Alma Mater award (part-time, deadlines, etc)

10. What to do with our budget surplus (invest it or use it)

Action: will be raised as an issue at the GA by _____ (please volunteer)

11. Constitutional changes (cheque signing, others?)

Action: topic for next meeting

12. Role of each of the VPs (needs adjusting in constitution?)

Action: topic for next meeting

OTHER ACTION ITEMS

-to promote GA, election and conference, we must go into classrooms and advertise

Action: please sign up for classes for which you will contact the instructor and speak on these three topics between Oct. 24-Nov. 4

-for the GA, we will put up (and down on the sidewalk?) signs directing people to Thomson House and the ballroom

Action: who is going to do that? Jen has packing tape we can use for the purpose, but she will be unable to attend the GA (she cannot return to campus until about 5:45pm)

-we would like to hand out eye-catching flyers for the conference

Action: Allison, where did Rad Grad get their flyers designed (who did it)?

-some people do not have the minutes from the Town Hall meeting last April

Action: Jen will forward it on Wednesday (or if someone wants to do it before, it's in My Documents\EGSS Exec 05-06).